



# PRESALE SELF-CERTIFICATION PROGRAM TRANSFER OF RESPONSIBILITY

**PURPOSE:** Pursuant to Pasadena Municipal Code Section 14.17.090, "Properties not eligible for a Presale Certificate of Completion will require a Presale Certificate of Inspection via City inspection. Upon completion of the City inspection the owner will be provided a housing inspection report that will identify any code violations that exist respective to Section 14.70.050 (A). The Administrator shall issue a Presale Certificate of Inspection for properties if code violations are not found or have been abated; or if the responsibility to correct unabated violations is transferred to the Buyer via a Transfer of Responsibility."

<b>DATE OF INSPECTION:</b> 01/31/2024	<b>CASE NUMBER:</b> CCI2024-00044
<b>ADDRESS OF THE PROPERTY:</b> 620 N CHESTER AVE	
<b>BUYER'S NAME:</b>	
<b>BUYER'S ADDRESS (City,State,Zip)</b>	
<b>BUYER'S PHONE:</b>	<b>BUYER'S EMAIL:</b>
<b>COMMENTS :</b> REAR SERVICE PORCH HAS BEEN ENCLOSED WITHOUT OBTAINING A PERMIT.	

**ACKNOWLEDGEMENTS:**

- 1) I am the buyer of the residential property listed above. By my signature below, I hereby acknowledge the violations listed above, which were found during the presale city inspection.
- 2) Pursuant to PMC 14.17.110 (A), I hereby assume responsibility to abate the violation(s) listed above within 12 months after the Presale Certificate of Inspection is issued.
- 3) Pursuant to PMC 14.17.110 (B), I hereby consent to a City inspection within 18 months after the Presale Certificate of Inspection is issued.
- 4) Pursuant to PMC 14.17.110 (C), I hereby acknowledge that failure to correct all the violations within 12 months may subject the Buyer to enforcement actions, including referral of the case to the Code Enforcement Commission or to the City Prosecutor's Office for appropriate action.

Date of Execution: \_\_\_\_\_

Buyer's Signature: \_\_\_\_\_

Notary Signature/Public Stamp: \_\_\_\_\_  
(Attach Acknowledgement Sheet)

City of Pasadena  
Code Compliance

175 N. Garfield Ave, Pasadena CA 91101

For questions regarding this Certificate, please contact Code Compliance at (626) 744-7144.